

MATHEMATICAL INSTITUTE, UNIVERSITY OF WROCLAW

Principles of recruiting students for scholarships under the Erasmus+ Programme

Academic year 2025/26

1. Applicants

- Persons registered at the first or second study cycles, or at uniform Master's studies, and doctoral candidates, or doctoral school participants can apply for an Erasmus grant.
- Applicants seeking to participate in the programme have to be officially enrolled for at least the second year of Bachelor's studies.
- During the first year of Master's studies, mobility is possible only when the applicant was a student at the University of Wrocław in the preceding year, i.e., they were pursuing Bachelor's/Master's studies at the University of Wrocław. The same criterion applies to the first year of doctoral studies (this applies only in case of additional recruitment in September/October 2025 for Erasmus studies in the summer semester 2025/2026).
- Third-year Bachelor's students may participate in the recruitment, provided that before the planned mobility they submit adequate evidence of admission to the Master's studies at the University of Wrocław.
- An applicant has the right to enter the recruitment process during a leave of absence, however, having an active student status is the prerequisite for their mobility to take place.
- The basic eligibility criteria for students are as follows: appropriate Grade Point Average, command of a relevant foreign language, and motivation for the mobility.

2. Mobility Capital

Every person has the opportunity for a mobility under the Erasmus+ Programme, lasting up to 12 months in total for each cycle of study, and 24 months for uniform Master's studies. The number of days/months spent abroad under the Erasmus+ Programme is called the mobility capital. The capital is calculated separately for each cycle of study, all types of mobility are summed up, including those with zero financing.

3. Recruitment Documents

The application form should include:

1. Declaration regarding any previous mobility (mobility capital).
2. A photocopy of a language certificate (this applies to Applicants who were not interviewed by FLC).
3. Information on the Grade Point Average for the academic year 2023/24.
4. For Erasmus+ studies mobility – a ranked choice of a maximum of 5 universities and indication of the semester of mobility.
5. In case of Erasmus+ Studies mobility on the last year of Master's studies, consent of the Master's project supervisor is necessary.
6. In case of mobility of PhD students, consent of the PhD supervisor and the Head of the Doctoral School is necessary.
7. For a traineeship or a short-term mobility – the confirmation of admission to the given mobility, a so-called *Acceptance Letter* issued by the receiving institution.
8. The application should be submitted by filling out the form at <https://forms.office.com/e/aPSavxQesc> (in Polish) or by sending the relevant information together with any supporting documents by email to motiejus.valiunas@math.uni.wroc.pl.

4. Committee

- Decisions on qualifying the candidates are made by the coordinator of the Erasmus+ programme at the Mathematical Institute.
- The Coordinator, while allocating an Applicant at a given university, takes into account the Applicant's preferences expressed in their application form; however, the Coordinator reserves the right to make the final decision, in particular, when there are not enough places in selected universities (for Erasmus+ Studies).
- When an additional round of selection is carried out in the event of grant availability, the Coordinator, upon approval of the authorities of the unit concerned, may recruit Applicants outside the regular recruitment

(Erasmus+ Studies), and also may select eligible students for mobilities with continuous recruitment, i.e., throughout the year.

- Appeals against the decision of the Coordinator are submitted to the Vice-Rector for internationalisation.

Mobility Types, Recruitment

Long-term mobility

1. Semester- or year-long mobility at a partner university (Erasmus+ Studies), applicable to KA131 Programme Countries, KA171 Partner Countries and Third countries not associated with the Programme

- The recruitment is conducted at faculties / institutes and led by Erasmus+ Programme Coordinators acting within the Faculty / Institute Recruitment Committee.
- The recruitment is conducted from December 2024 to February 2025. Places for both winter and summer semesters in the academic year 2025/2026 will then be allocated.
- Additional recruitment will be conducted in September-October 2025 only in case the University of Wrocław has available grants. The recruitment will be conducted for the second semester of 2025/2026.
- An Applicant can only to a university with which their home Faculty/Institute has signed a cooperation agreement under Erasmus+ Programme.
- Students of interdisciplinary studies may apply for recruitment within the fields of study that they are pursuing. These students are subject to the same eligibility criteria as the students of a given department.
- The aim of the mobility is to enable a student to complete a part of their studies at a partner university, which will result in obtaining the agreed number of ECTS credits as specified in the Learning Agreement. It is assumed that the number of ECTS credits for a semester is 30. Agreements on the type of selected courses and the number of credit points require the approval of the Erasmus+ Programme Coordinator. The required minimum number of ECTS to be obtained at the partner university is 18 ECTS points for semester-long mobility, and 48 ECTS points for year-long mobility.
- Doctoral students may attend classes and earn the required number of ECTS credits agreed between the universities or they may devote their stay to their own research without earning credits. In such a case it is necessary to appoint a tutor at the host university, who will confirm the implementation of the programme.
- **The length of the mobility strictly depends on the schedule of the academic year at the foreign university.** It is possible to obtain financing for the period lasting from 2 months (for trimesters or mobility of PhD students for research purposes) to 10 months (for year-long mobility).

STAGE I – language test

Interviews in relevant foreign languages (English, German, French, Spanish, Italian) are conducted in the Foreign Languages Centre (FLC); registration and interview dates are published at <https://spnjo.uwr.edu.pl/en/> (under “Exchange programmes” > “Wrocław University students”).

STAGE II – recruitment at the Institute level

18 February 2025 – submission of the application form (electronically: <https://forms.office.com/e/aPSavxQesc> or motiejus.valiunas@math.uni.wroc.pl)

19-21 February 2025 – the recruitment (possible interviews in case of insufficient places at the receiving institution)

Erasmus+ study mobility is granted through the USOS system (online). Link to the application in the International Office (BWM) database <https://international-applications.uni.wroc.pl/> is generated by BWM at a later date.

28 February 2025 – the end of recruitment.

2. Traineeship during studies (Erasmus+ Traineeship) / KA131 (Programme Countries)

- Funding for a period of between 2 and 10 months.
- Mobility is offered to students of the first and second study cycles, and for doctoral candidates.
- The recruitment is carried out by the Erasmus Coordinator at the Mathematical Institute.
- The recruitment is continuous and takes place throughout the year.
- Language command tests are conducted on an individual basis; please contact FLC.
- The aim of the mobility is to carry out a traineeship at a foreign institution; ECTS points are not required.
- A traineeship is usually treated as an additional student activity; if it is supposed to be a traineeship defined by the relevant study curriculum as a part of the student's duties, one should enquire about such a possibility with the Coordinator at their home faculty/institute.
- For a mobility planned during a semester, the Dean's consent for the Individual Organisation of Study is required.

A candidate for mobility is additionally obliged to generate an application form through an individual account in the International Office database <https://international-applications.uni.wroc.pl/>.

Approval for the mobility is given by obtaining the Erasmus Coordinator's signature on the document, which should then be submitted to the International Office.

3. Mobility for Graduate Traineeship / KA131 (Programme Countries)

- Funding for a period of between 2 and 5 months.
- Applications may be submitted by graduates of the University of Wrocław who have completed their first or second cycle studies, uniform Master's studies, or doctoral studies. At the time of applying for a mobility (recruitment procedure), applicants are students in their final year and would have to pass the recruitment procedure before they graduate, i.e., before they defend their diploma thesis. If the defence is postponed, the date of 30/09 (of the last semester of studies) is applicable. Mobility capital is counted for the last studies.
- The recruitment is carried out by the Erasmus Coordinator at the Mathematical Institute.
- The recruitment is continuous and takes place throughout the year.
- Language tests are conducted on an individual basis; please contact FLC.

A candidate for mobility is additionally obliged to generate an application form through an individual account in the International Office database <https://international-applications.uni.wroc.pl/>.

Approval for the mobility is given by obtaining the Erasmus Coordinator's signature on the document, which should then be submitted to the International Office.

Short-term mobility

1. Short-term mobility – students depart to participate in an organised activity, e.g., a summer/winter school, or other short-term academic mobility, e.g., BIP / KA131 (Programme Countries and Third countries not associated with the Programme)

- Duration of short-term student mobility: from 5 to 30 days.
- A compulsory virtual component – i.e., in addition to the time spent abroad, a virtual component is necessary (before, during or after the mobility).
- A minimum of 3 ECTS points must be earned.
- The virtual component and the obligation to obtain ECTS – do not apply to the mobility of PhD students.
- The recruitment is carried out by the Erasmus Coordinator at the Mathematical Institute.
- The recruitment is continuous and takes place throughout the year.
- Language tests are conducted on an individual basis; please contact FLC.
- A maximum of three short term visits are permissible within one academic year (counted together with Erasmus+ studies and Erasmus+ traineeship).

Once a candidate for mobility has been recruited by the Erasmus Coordinator, they receive a link to the application in the International Office database <https://international-applications.uni.wroc.pl/>.

2. Short-term mobility for a traineeship / KA131 (Programme Countries)

- Duration of a short-term student mobility: from 5 to 30 days.
- A compulsory virtual component – i.e., in addition to the time spent abroad, a virtual component is necessary (before, during or after the mobility). This does not apply to PhD students' mobility.
- The recruitment is carried out by the Erasmus Coordinator at the Mathematical Institute.
- The recruitment is continuous and takes place throughout the year.
- Language tests are conducted on an individual basis; please contact FLC.
- A maximum of three short term visits are possible within one academic year (counted together with Erasmus+ studies and Erasmus+ traineeship).

A candidate for mobility is additionally obliged to generate an application form through an individual account in the International Office database <https://international-applications.uni.wroc.pl/>.

Approval for the mobility is given by obtaining the Erasmus Coordinator's signature on the document, which should then be submitted to the International Office.

The regulations related to the implementation and completion of the mobility, as well as the information about the amount of financial support, are presented in the "Rules for the Realisation of Mobility" as well as on the website of the International Office.

Wydział Matematyki i Informatyki
DZIEKAN

DB

prof. dr hab. Dariusz Buraczewski